



Terms of Reference for National Consultant Contraceptive Social Marketing Field Coordinator

Duty Station:	Suva - Fiji
Deadline for applications:	7 July 2017
Duration of Period:	1 July – 30 October 2017 (4 months)
Organization Unit	UNFPA Pacific Sub-Regional Office, Suva, Fiji

Purpose of consultancy:

The Contraceptive Social Marketing Field Coordinator will facilitate and coordinate the CSM feasibility/design project implementation and results, promoting partnership, synergy and strategic alliances on behalf of UNFPA PSRO.

S/He will have the overall responsibility to coordinate an innovative and responsive project for the effective implementation of the CSM feasibility study and the development of the Design document.

Scope of work:

The Goal of the feasibility/design phase will be to:

- 1) Understand how a Contraceptive Social Market approach could be used to promote expanded and sustainable access to, and uptake of, selected contraceptive products to targeted populations;***
- 2) Identify opportunities and determine the feasibility for the design and implementation of a Contraceptive Social Market pilot in one or two selected countries in the Pacific where the program has the best chance of success;***
- 3) If assessed as feasible, produce a design document for the implementation phase of a 26 month Contraceptive Social Marketing Piloting in 1 or 2 countries.***

Outputs:

1. Supply side of the contraceptives provision in 3 PICTs, including current gaps and bottlenecks documented and potential method mix prioritized (LARCs, EC, Condoms)
2. Demand side for contraceptives provision in 3 PICTs and its particularities documented, including determinant factors for contraceptive use and existing barriers among various age groups.
3. Generated concrete evidence and recommendations and use the evidence generated to guide the development of a quality project design document for the implementation phase.
4. Produced a design document for the implementation phase of the programme, with a maximum value of AUD\$2.5 million, which meets DFAT's requirements.

Given the nature of the project, the scope of work of the CSM Field coordinator will include:

- Coordinating the organizational, managerial and technical aspects of the Supply side assessment of the CSM feasibility study as described below.
- Design the methodology/tools and analysis plan for the supply side assessments according to the parameters provided by the contractor during the design of the research plan.
- Conduct the supply side assessments in 5 countries and develop detailed reports according to the outline provided by the contractor.

- Provide strategic guidance to ensure the project progresses towards achieving its outcomes by reporting on the progress, monitoring identified project risks and issues;
- Influence counterparts to jointly contribute to the project implementation in full compliance with UNFPA rules and procedures in collaboration with implementing partners and stakeholders;
- Provide programmatic coordination and policy guidance to strengthen integration, response and coordination issues into national framework and multi-sectoral development plans and budgets;
- Provide substantive inputs to the implementation, monitoring and evaluation of the different activities,
- Facilitate the achievement of project results by providing substantive and technical inputs into project development and implementation, ensuring substantive monitoring, oversight and coordination and evaluating the inputs provided by the TWG as appropriate rapidly flagging any issues with the relevant counterparts;
- Provide timely information on implementation and produce quality reports/proposals for timely submission to project Management Core Team, Government and Donors and ensure strong coordination with the project management.
- Analyze and interpret key results achieved and knowledge acquired through ongoing monitoring and evaluation of the implementation;
- Establish and maintain good working relations with relevant institutional and organizational partners. Provide a harmonized coordination support through appropriate consultation process to enhance coordination between state local and government authorities, international organizations, donors, civil societies, media and other stakeholders thus strengthening the links with multiple partners;

Place where services are to be delivered:

Fiji, Vanuatu, Solomon Islands, Tonga and Samoa

Required expertise, qualifications and competencies, including language requirements:

Education:

- An Advanced (Master's) University Degree in Health Sciences, Social Sciences or Public Policy/ Administration, or
- An equivalent professional qualification in a discipline relevant to the following areas: Health Sciences, Reproductive Health; Public Health; Health Policy, Financing and Management; Pharmacy, Business Administration

Knowledge and Experience:

- Minimum of seven (7) years of increasingly responsible professional experience at the advisory/managerial level in the area of relevant programme management and coordination, with at least three years at an International level;
- Previous solid experience conducting research; proven experience in Family Planning, in particular implementing Contraceptive Social Marketing projects, introduction of health technologies/medicines and Supply Chain Management of Reproductive Health commodities.
- Familiarity in communicating in a clear and articulated manner, technical and/or complex issues to different types of audiences;
- Possess excellent interpersonal, negotiating, intercultural communication skills and political acumen;
- Proven experience in managing complex programs and large scale projects would be an asset;
- Experience working directly with developing country ministry of health staff preferred.

- Previous experience with the United Nations and/or an International Institution or Organization is preferred;
- Experience working in the Pacific Islands is preferred;
- Computer Literacy: Proficiency in the use of standard MS Office packages and the Internet.

Conditions & Remuneration: UNFPA PSRO will contract a consultant and will be responsible for the payment of fees payable according to qualification and standard terms of payment and subject to satisfactory completion of assignment outputs. Payment will be made on completion of monthly report and deliverables.

Candidates must complete a United Nations Personal History (P.11) form, together with updated Curriculum Vitae and financial proposal. Applications without completed P.11 form will not be considered. The P.11 form as well as a complete Terms of Reference can be downloaded from the office web site <http://pacific.unfpa.org> and application emailed to vacanciespsro@unfpa.org before **7 July 2017. Successful candidates will be contacted.**

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of disabilities, HIV/AIDS and gender